

## Utility Maintenance Worker I - 2311

### **Primary Reason Why Classification Exists**

To perform unskilled to semi-skilled manual labor work in the installation and maintenance of water and sewer lines, street repairs, and other municipal structures, facilities, and grounds.

### **Distinguishing Features of the Class**

An employee in this class performs routine manual work installing and maintaining water and sewer lines, manholes, sewer outfall lines, street repairs; work may also include general labor and maintenance at other municipal structures, facilities, and grounds. Work includes digging, patching pipes and pavement, driving a City truck, loading and unloading crew supplies, directing traffic, and other labor intensive duties. This classification is non-supervisory and work is performed under the direction of a field maintenance foreman or other supervisor. Work is evaluated on the basis of attainment of individual performance objectives, visual inspection, review of maintenance reports, compliance with safety rules, and periodic discussions with employee.

### **Illustrative Examples of Work**

- Checks operation of water and wastewater valves by manually turning valves on and off with valve key or wrench; reports needed valve replacements to immediate supervisor
- Participates in the replacement or repair of broken water and sewer mains, manholes, and outfall lines; digs pavement, cuts or clamps pipes, makes patches with clamps or new piping, and backfills pavement or grounds, using shovels, dump trucks, jackhammers, and tamps
- Drives dump truck to and from worksites hauling debris and/or materials used for backfill; delivers maintenance supplies and restocks shelves and bins
- Meets with the public, homeowners, and business owners; explains of basis of actions to be taken and the end result when completed or refers to supervisor
- Performs general landscaping work including operating riding and push mowers, weed eaters, trimming and pruning trees and shrubs, and cutting down trees
- Paints equipment and buildings
- Shovels snow from sidewalks or pavements; spreads ice melting materials to prevent slippage
- Performs other general maintenance duties as assigned

### **Knowledge, Skills, and Abilities**

- Knowledge of general maintenance work performed by a municipality
- Knowledge of the operation of mowers, tractors, dump trucks, leaf blowers, forklifts, weed eaters, tamps, jackhammers, shovels, rakes, and other maintenance equipment
- Knowledge of occupational safety and health requirements and practices when working in or near water and sewer lines, manholes, or sewage outfall lines
- Knowledge of the operation and maintenance requirements of water meters and hydrants
- Ability to understand and follow instructions and work with others as a team member
- Ability to work for extended periods of time in varied weather conditions
- Ability to be recalled to work as dictated by the needs of the City for varied labor tasks

### **Physical Requirements**

Work in this class is defined as heavy work requiring physical exertion of in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of frequently, and/or up to 20 pounds of force constantly to move objects and physical activities such as climbing, balancing, stooping, kneeling, crouching, reaching, walking, standing, pushing, pulling, lifting, grasping, feeling talking, and hearing. Employee must have the visual acuity to visually inspect small defects or parts, operation or inspection of machines and earth moving equipment, use measurement devices, and to determine the neatness and accuracy of work assigned. Employee must have the stamina to work for extended periods some of which in emergency situations.

### **Working Conditions**

Work is performed primarily in outside environmental conditions including extreme heat and cold with snow and ice. Employee is subject to noise which may cause the employee to shout in order to be heard above the ambient noise level; vibration, such as exposure to oscillating movements of the extremities or whole body and is also subject to workplace hazards including proximity to moving mechanical parts or exposure to chemicals, oils, fuels, and potential for blood borne pathogens in raw untreated sewage; atmospheric conditions due to exposure to fumes, odors, and dusts and may work in close quarters, crawl spaces, shafts, man holes, small areas of sewage and water lines, and other areas which could cause claustrophobia.

### **Education and Experience**

Graduation from high school or GED equivalency and 1 - 2 years' experience in the installation and maintenance of water & sewer lines, street maintenance, and grounds facilities.

### **Special Requirement**

- Valid North Carolina driver license (CDL-B with air break and tanker endorsement)
- Level "C" Water Distribution or Level "I" Sewage Collection from the NC Department of Environmental & Natural Resources

**FLSA Status:** Nonexempt (eligible for overtime or equivalent compensatory time at 1½ times the employee's regular weekly rate for all hours worked in excess of 40 hours in the City's official work week and not the employee's work schedule)

### **Disclaimer**

This classification specification has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to perform the job. The Physical Requirements and Working Conditions section of this classification may vary from position to position and a more thorough description of these elements can be found in the employee's Position Analysis Questionnaire (PAQ). The employer reserves the right to assign or otherwise modify the duties assigned to this classification.